



KANSAS WORKS

"Your Workforce Network"

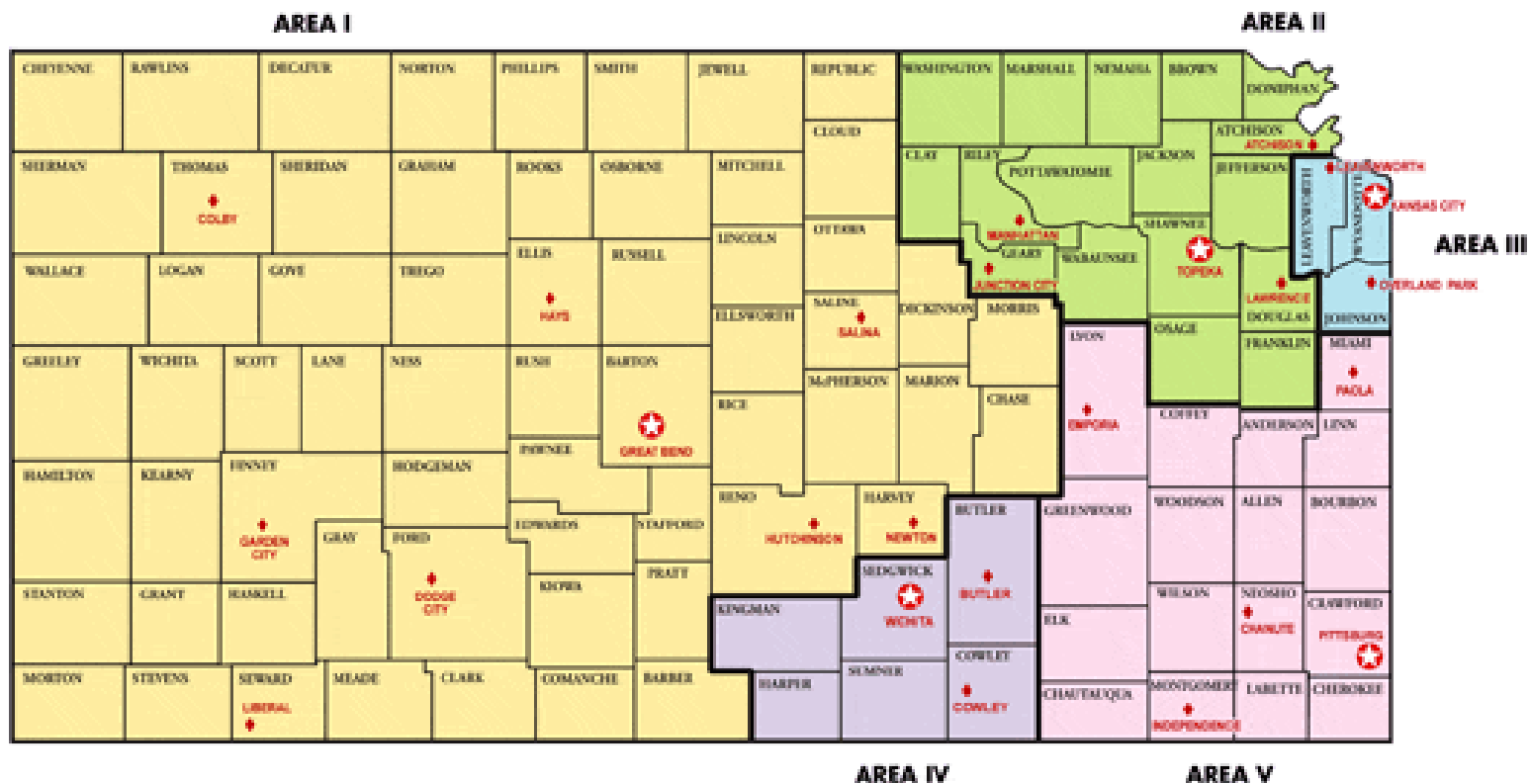
Section 3 Training

September, 2012

Workforce Centers

- 23 locations across the state
 - Additional “virtual” locations
 - Mobile Workforce Center
- Services offered
 - Employer
 - Job Seeker
 - Youth

Local Workforce Investment Areas



Local Area Contact

- Area I – Workforce One
 - www.kansasworkforceone.org
- Area II - Heartland Works
 - www.heartlandworks.org
- Area III – Workforce Partnership
 - www.workforcepartnership.org
- Area IV – Workforce Alliance
 - www.workforce-ks.com
- Area V - Southeast **KANSASWORKS**
 - www.southeastkansasworks.com

WIA

Workforce Investment Act

- Federal Job Training Funds (Title I)
 - Adults
 - Dislocated Workers
 - Youth
- One-Stop Operation
- Employment Services

Workforce Investment Act Funding Streams



Adult



Dislocated Worker



Youth

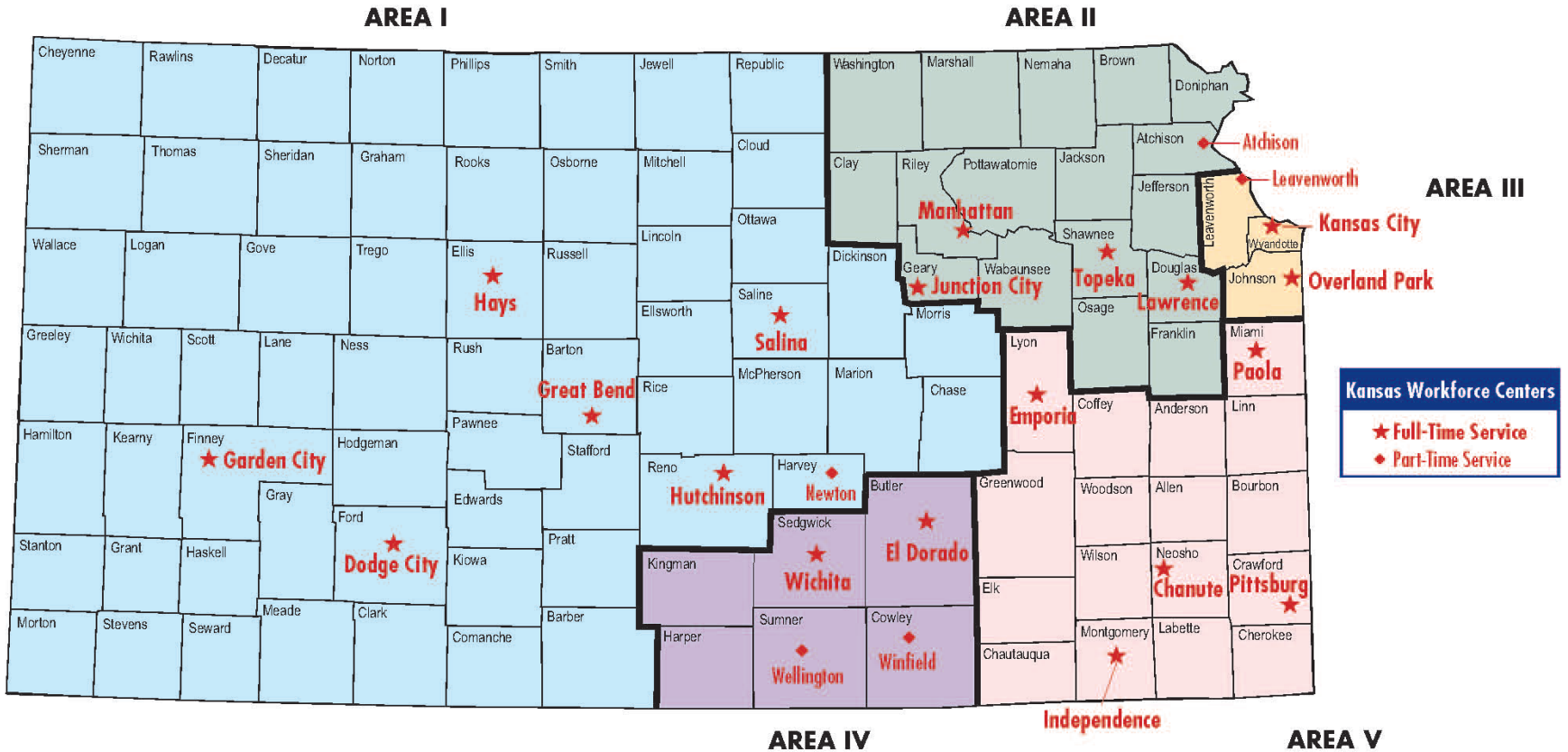
| | | | |
|--|----------------------------|--|---|
| <p>95% Allocated to local areas for adults (10 % Admin)</p> | <p>20%</p> | <p>20% Reserved by USDOL for technical assistance/emergency grants.</p> | <p>95% Allocated to local areas for youth (10% admin; 30% out-of-school)</p> |
| <p>5% Statewide activities</p> | <p>80%</p> | <p>70% Allocated to local areas for dislocated worker services</p> <p>25% State Rapid Response</p> | <p>5% Statewide activities</p> |
| <p>5% Statewide activities</p> | <p>5% Statewide</p> | <p>5% Statewide</p> | <p>5% Statewide activities</p> |

KANSASWORKS

"Your Workforce Network"

KANSASWORKS.com

(877) 509-6757



Job Seeker Workforce Center Recourses

- Job Seeker Recourses
 - Career Planning
 - Kansas Career Pipeline
 - Job Search
 - Kansas WorkReady! Certificate
 - Registered Apprenticeship
 - Disability Resources
 - Training
 - Workshops
 - WIA Training Programs

Employer Workforce Center Recourses

- Employer Resources
 - Job Postings
 - Referral Assistance
 - Career Fairs
 - Kansas *WorkReady!* Certification
 - Personal Skills Assessments
 - Training
 - Labor Market Information

KANSASWORKS.com

Key Features:

- **Job seekers can post a resume**
 - **Employers can search resumes**
 - **Statewide business teams use resumes for jobs not open to the public**
- **Job seekers can be alerted to openings from specific employers or job types**
- **Resources are available to job seekers and employers**

KANSASWORKS.com

- Home
- Find a Job
- Find Employees
- Resources
- Contact
- FAQ/Help
- Job Fairs
- WORKReady!



ABOUT US

This is **KANSASWORKS** - your best source for posting and finding jobs in the state of Kansas. Whether you're looking for that perfect job, that perfect employee or information on an industry or workforce, **KANSASWORKS** is for you.

LOG IN

Username

 Password

[Forgot your password?](#)

Not Registered Yet?

Learn more:
[Job Seekers](#)
[Employers](#)

- #### Quick Links
- Quick Job Search
 - Quick Resume Search
 - File For Unemployment
 - Veterans' Priority
 - Registered Apprenticeship
 - Virtual Services



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[FIND EMPLOYEES](#)



[FIND YOUR INTERESTS](#)



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Statistics

13887 Jobs
 50095 Resumes

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WorkReady! Certification



- Developed by ACT, Inc.
- Measures transferable, work-place skills
- Skills can be communicated to business using a work readiness certificate

Certificate Levels

- **Platinum**
 - 6 or above on all three assessments
- **Gold**
 - 5 or above on all three assessments
- **Silver**
 - 4 or above on all three assessments
- **Bronze**
 - 3 or above on all three assessments

Kansas *WORKReady!*

- **Staff key positions with qualified employees**
- **Reduce expenses related to:**
 - Recruiting
 - Selection
 - Hiring
 - Promotion
 - Training
 - Turnover
- **“Screen In” job candidates**

Kansas *WORKReady!*

Kansas *WORKReady!* can:

- Provide tangible proof of workplace skills
- Be used as an additional tool for hiring
- Determine a training program which may result in increased skills and earnings
- Be used as a portable credential
- Standardized skill level requirements-you know what you are getting!

Kansas WORKReady!

Platinum Certificate

This certifies that on the 28th day of February, 2011

John Q. Public

was awarded this certificate for scoring at least a level six on each of the WorkKeys® Assessments and has the necessary foundational skills for approximately 99 percent of the WorkKeys® job profiles.

PARTICIPANT SKILL LEVEL

Applied Mathematics
Level 6

Locating Information
Level 6

Reading for Information
Level 6



National
Career Readiness
Certificate™

Sam Brownback
Governor of Kansas

Bronze Certificate Level 3

Bronze level recipients possess core skills for approximately 35 percent of the jobs profiled and should be able to perform the skills listed below.

READING FOR INFORMATION

- Identify main ideas and clearly stated details
- Choose the correct meaning of a word that is clearly defined in the reading
- Choose the correct meaning of common, everyday workplace words
- Choose when to perform each step in a short series of steps
- Apply instructions to a situation that is the same as the one in the reading materials

APPLIED MATHEMATICS

- Solve problems that require a single type of mathematics operation (addition, subtraction, multiplication and division) using whole numbers
- Add or subtract negative numbers
- Change numbers from one form to another using whole numbers, fractions, decimals or percentages
- Convert simple money and time units (e.g., hours to minutes)

LOCATING INFORMATION

- Find one or two pieces of information in a graphic
- Fill in one or two pieces of information that are missing from a graphic

WorkKeys® is a reliable and nationally validated system evaluating and analyzing workplace skills. Thousands of jobs have been profiled to identify skill levels necessary to perform each job. Skills measured by WorkKeys® are transferable skills – skills necessary for most jobs.

Silver Certificate Level 4

Silver level recipients possess core skills for approximately 65 percent of the jobs profiled and should be able to perform the skills listed below as well as skills in the bronze level.

READING FOR INFORMATION

- Identify important details that may not be clearly stated
- Use the reading material to figure out the meaning of words that are not defined
- Apply instructions with several steps to a situation that is the same as the situation in the reading materials
- Choose what to do when changing conditions call for a different action (follow directions that include “if-then” statements)

APPLIED MATHEMATICS

- Solve problems that require one or two operations
- Multiply negative numbers
- Calculate averages, simple ratios, simple proportions or rates using whole numbers and decimals
- Add commonly known fractions, decimals or percentages (e.g., $\frac{1}{2}$, .75, 25%)
- Add up to three fractions that share a common denominator
- Multiply a mixed number by a whole number or decimal
- Put the information in the right order before performing calculations

LOCATING INFORMATION

- Find several pieces of information in one or two graphics
- Understand how graphics are related to each other
- Summarize information from one or two straightforward graphics
- Identify trends shown in one or two straightforward graphics
- Compare information and trends shown in one or two straightforward graphics

Gold Certificate Level 5

Gold level recipients possess core skills for approximately 90 percent of the jobs profiled and should be able to perform the skills listed below as well as skills in the bronze and silver levels.

READING FOR INFORMATION

- Figure out the correct meaning of a word based on how the word is used
- Identify the correct meaning of an acronym that is defined in the document
- Identify the paraphrased definition of a technical term or jargon that is defined in the document
- Apply technical terms and jargon and relate them to stated situations
- Apply straightforward instructions to a new situation that is similar to the one described in the material
- Apply complex instructions that include conditionals to situations described in the materials

APPLIED MATHEMATICS

- Decide what information, calculations or unit conversions to use to solve the problem
- Look up a formula and perform single-step conversions within or between systems of measurement
- Calculate using mixed units (e.g., 3.5 hours and 4 hours 30 minutes)
- Divide negative numbers
- Find the best deal using one- and two-step calculations and then comparing results
- Calculate perimeters and areas of basic shapes (rectangles and circles)
- Calculate percent discounts or markups

LOCATING INFORMATION

- Sort through distracting information
- Summarize information from one or more detailed graphics
- Identify trends shown in one or more detailed or complicated graphics
- Compare information and trends from one or more complicated graphics

Platinum Certificate Level 6

Platinum level recipients possess core skills for approximately 99 percent of the jobs profiled and should be able to perform the skills listed below as well as skills in the bronze, silver and gold levels.

READING FOR INFORMATION

- Identify implied details
- Use technical terms and jargon in new situations
- Figure out the less common meaning of a word based on the context
- Apply complicated instructions to new situations
- Figure out the principles behind policies, rules and procedures
- Apply general principles from the materials to similar and new situations
- Explain the rationale behind a procedure, policy or communication

APPLIED MATHEMATICS

- Use fractions, negative numbers, ratios, percentages or mixed numbers
- Rearrange a formula before solving a problem
- Use two formulas to change from one unit to another within the same system of measurement
- Use two formulas to change from one unit in one system of measurement to a unit in another system of measurement
- Find mistakes in questions that belong at Levels 3, 4 and 5
- Find the best deal and use the result for another calculation
- Find areas of basic shapes when it may be necessary to rearrange the formula, convert units of measurement in the calculations or use the result in further calculations
- Find the volume of rectangular solids
- Calculate multiple rates

LOCATING INFORMATION

- Draw conclusions based on one complicated graphic or several related graphics
- Apply information from one or more complicated graphics to specific situations
- Use the information to make decisions

NOTE: Maximum scores of 6 for Locating Information and 7 for Applied Mathematics and Reading for Information are possible.

For more information about **Kansas WORKReady! Certification** and a list of workforce centers, go to **KANSASWORKS.com** and click on **Kansas WORKReady!** or call **(877) 509-6757**.

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Questions

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